



YOUR CLASSROOM, OUR CLASSROOM, VIRTUAL, OR ONDEMAND.
YOU DECIDE . WE DELIVER.

**what's
trending**

2022 Trending Topics

CYBERSECURITY		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	CompTia Security+	5 Days	\$2,475	13, 27	18	1, 22	12, 26
	CompTia Network+	5 Days	\$2,475	20	25	15	12
	CompTia A+	5 Days	\$2,475	6	11	8, 28	19
CCNA	Cisco® Implementing and Administering Cisco® Solutions	5 Days	\$4,195	6	11	15	19
CISSP	Certified Information System Security Professional	5 Days	\$3,395	27		1	26
CASP+	CompTIA Advanced Security Practitioner	5 Days	\$3,295	20			26
CySA+	CompTia Cybersecurity+ Analyst	5 Days	\$2,475	13		22	
AZ-500T00	Azure Security	4 Days	\$2,380	20	18	22	26
CRISC	Certified Risk & Information Systems	3 Days	\$2,037	13			Oct 10
MS-101T00	Microsoft Office 365 Mobility and Security	5 Days	\$2,975	27		8	
MS-500T00	Microsoft Office 365 Security Administrator	4 Days	\$2,380	27	11	15	19
MICROSOFT OFFICE & DESKTOP USERS		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	Excel for Beginners	1 Day	\$295	7, 10, 27	5, 11, 20, 26	3, 10, 17, 24, 31	7, 12, 21, 27
	Excel Beyond the Basics	1 Day	\$295	16, 30	7, 13, 20, 22, 28	5, 12, 19, 25	1, 8, 14, 23, 29
	Pivot Tables for Everyday Users	3 Hours 1-4PM	\$150	20	22	17	15
	Tables, Pivot Tables and Conditional Formatting	3 Hours	\$150		6	12	13
	Formulas, Functions, Calculations	3 Hours	\$150		6	12	13
	SQL Language Fundamentals	1 Day	\$495	8	14	12	12
	SQL Language Advanced	1 Day	\$495	14	18	16	15
2 in 22	Creating a Basic Query using SQL	22 Minutes	COMP				13 @ 11am
	Adobe Acrobat	1 Day	\$350		12	26	
	Project Management Essentials	1 Day	\$495	21		15	
	Microsoft Project for Beginners	1 Day	\$395		6, 27	19	9, 30
	Outlook Essentials	1 Day	\$295	2, 21	12, 25	5, 18, 31	13, 26
	Accounting Essentials	1 Day	\$395	10			28
	QuickBooks	2 Days	\$790		18		
55215	SharePoint Online Power User	4 Days	\$2,380	6, 28	11	8	12
	Access for Beginners	2 Days	\$590	2, 9	11	11	
	Access Beyond the Basics	2 Days	\$590	2, 15	19	22	15
	WordPress Fundamentals	2 Days	\$790	23			19
	Formulas, Functions, Calculations	3 Hours	\$150		6	12	13
TRANSFORMING WORKPLACES		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	ITIL® 4 Foundations	2 Days	\$1,695	2, 14, 20, 30	11, 25	8, 25	8, 19
	Business Grammar and Writing	1 Day	\$395	6		4	
	Conflict Resolution and Civility	1 Day	\$395	14		15	
	Introduction to Scrum and Agile Methodologies	1 Day	\$475	8	6	10	7
SMC	Scrum Master Certified	2 Days	\$1,495	6	11	30	
	PMI Certified: PMP Project Management Professional	5 Days	\$2,995	6	18		
	Lean Six Sigma Green Belt	4 Day	\$2,796	13	25		

2022 Trending Topics

DATA ANALYSIS & POWER BI		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	Power BI - Data Analysis Practioner	2 Days	\$880	27	25		1
	Power BI: Report Builder Level 1	2 Days	\$990	6			
PL-100T00	Microsoft Power Platform App Maker	3 Days	\$1,785	13		1	26
PL-300T00	Microsoft Power BI Data Analyst	3 Days	\$1,785	6, 20	5, 18	1, 15, 29	12, 26
PL-900T00	Microsoft Power Platform Fundamentals	1 Day	\$99	6, 20		8	26
	Pivot Tables: Data Analysis for Business Intelligence	1 Day	\$495	23	15	17	16
	Power Pivot: Introduction to Data Analysis	1 Day	\$295	23	15	17	16
	Power BI: Dashboard in a Day	1 Day	\$595	22			2
AZURE		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
AZ-900T00	Microsoft Azure Fundamentals	2 Days	\$1,190	27			26
AZ-104T00	Microsoft Azure Administrator	4 Days	\$2,380	7, 27	12, 26	9, 23	6, 20
AZ-204T00	Developing Solutions for Microsoft Azure	5 Days	\$2,975	6		1	26
AZ-040T00	Automating Administration with PowerShell	5 Days	\$2,975	6, 13, 20, 27	18	8, 29	19
DP-300T00	Administering Relational Databases on Microsoft Azure	4 Days	\$2,380	14		23	
AZ-305T00	Azure Architect Design	4 Days	\$2,380	20	25	29	
MICROSOFT OFFICE 365 TECH		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
MS-203T00	Planning and Configuring a Messaging Platform	5 Days	\$2,975		17		26
MS-700T00	Managing Microsoft Teams	4 Days	\$2,380	20	25	30	
MS-101T00	Microsoft Office 365 Mobility and Security	5 Days	\$2,975	27		8	
MS-500T00	Microsoft Office 365 Security Administrator	4 Days	\$2,380	27	11	15	19
MS-100T00	Microsoft Office 365 Identity and Services	5 Days	\$2,980	13	25	29	
MD-100T00	Windows 10	5 Days	\$2,975	20		15	26
MD-101T00	Managing Modern Desktops	5 Days	\$2,975	6	11	1	12
POWER PLATFORM		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
55265	Microsoft PowerApps	2 Days	\$1,190	20		15	
55268	Microsoft Power Automate for End Users	2 Days	\$595	6		1	
PL-900T00	Power Platform Fundamentals	2 Days	\$100	1, 20			
PL-100T00	Microsoft Power Platform App Maker	3 Days	\$2,385	13, 27		1	26
PL-200T00	Microsoft Power Platform Functional Consultant	5 Days	\$2,975	13		8	
APPLICATION DEVELOPMENT/PROGRAMMING		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
AZ-400T00	Designing and Implementing Microsoft DevOps Solutions	5 Days	\$2,975	13		15	
AZ-305T00	Designing Microsoft Azure Infrastructure Solutions	4 Days	\$2,380	20	25	29	
	Python Programming	5 Days	\$3,495			15	
	Java Programming	5 Days	\$3,495		25		
TRANSFORMING WORKPLACES		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	PMI Certified: PMP Project Management Professional	5 Days	\$2,995	6	18		
	Lean Six Sigma Green Belt	4 Day	\$2,796	13	25		
	Lean Six Sigma Principles for Organizational Improvement	1 Day	\$295	17			
	SHRM Essentials of HR Management	2 Days	\$1,390				
	SHRM-CP/SHRM-SCP Certification Preparation	5 Days	\$3,475	6			
2 in 22	Writing Professional Emails	22 Minutes	COMP		27 @ 2pm		
	Critical Thinking & Decision Making	1 Day	\$395			3	30
	Creative Problem Solving	1 Day	\$395	16			16
	Leadership and Influence	1 Day	\$395		15	24	
	Spelling/Abbreviations/Numbers/Sentence Structure	3 Hours	\$150			9	
	Advanced Business Writing	2 Days	\$1,150	6			27
	Business Etiquette: Phone, Email, and Text	1 Day	\$395			12	
	Business Math	3 Hours	\$150			9	
	Change Management	1 Day	\$395	27		18	
	Communication Strategies	1 Day	\$395	21	11	19	29
	Conflict Resolution and Civility	1 Day	\$395	14		15	
	Negotiation Skills	1 Day	\$395			10	

NEW START		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	Medical Office Administration	11 Days + Labs	\$1,200				
	Medical Coding - Includes Terminology, CPC, ICD10, HCPCS, HIPAA	8 Weeks T & Th + Lab	\$3,850				
	CompTia IT+ Fundamentals	5 Days	\$2,475				
HelpDesk Tech	CompTia Helpdesk Certification	10 Days + Labs					
	Court Reporter/Stenographer	18 Months		12			
MICROSOFT OFFICE		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
	Microsoft Teams	1 Day	\$295	24	13	26	
	Teams and Office for Beginners	1 Day	\$295	16		11	
	Use Outlook Properly & Watch Your Productivity Soar	1 Day	\$295	2, 21	12, 25	5, 18, 31	13, 26
	Outlook Essentials	1 Day	\$295	2, 21	12, 25	5, 18, 31	13, 26
	OneNote & Digital Notetaking	1 Day	\$295	10	20		2
2 in 22	Take a Look at OneNote	22 Minutes	COMP	22 @ Noon			
	Word Essentials	1 Day	\$295		5, 22	11	2, 22
	Word Beyond the Basics	1 Day	\$295		8, 27	16	7, 27
	PowerPoint Essentials	1 Day	\$295	2	8	1, 24	14
MICROSOFT EXCEL		DURATION	COST	JUNE	JULY	AUGUST	SEPTEMBER
DA-100Too	Analyzing Data with Microsoft Power BI	4 Days	\$2,380	6, 20			
2 in 22	Organizing Excel Workbooks and Autofill List	22 Min	COMP	8 @ 11am			
2 in 22	Excel Looking for Duplicates and Converting to Text	22 Min	COMP				
	Excel Charts - Everything You Want to Know	1 Day	\$295				
2 in 22	Using Excel Faster and Better	22 Minutes	COMP				
	Creating a Database in Excel	1 Day	\$495				
	Programming and Data Wrangling with VBA and Excel	3 Days	\$885	13			
	Excel Supply Chain Analysis: Solving Inventory Problems	2 Days	\$750				
2 in 22	Microsoft Excel VLOOKUP Rundown	22 Minutes	COMP				
	Power Query: Data Model Design	1 Day	\$495				
	Power Query/Pivot Tables: Using Internal/External Data	1 Day	\$495				
	Pivot Tables: Creating Interactive Data	1 Day	\$495				
	Power Pivot: Introduction to Interactive Visualizations	1 Day	\$295				
	Pivot Tables: Data Analysis for Business Intelligence	1 Day	\$495	23			
2 in 22	What is Power Pivot	22 Minutes	COMP				
	Power Pivot: Introduction to Data Analysis	1 Day	\$295				
	Introduction DAX (Data Analysis Expressions) for Excel	2 Days	\$990	9			
	Tableau Desktop I	2 Days	\$1,400				
	Tableau Desktop II	2 Days	\$1,400				
	SharePoint Site User	1 Day	\$495	2			9
	SharePoint Site Owner with Microsoft Forms and Flow	1 Day	\$495	8		10	
	SharePoint Advanced Site Owner with Workflow Administration	1 Day	\$495	14		15	
55215	SharePoint Online Power User	4 Days	\$2,380	6, 28	11	8	12
55197	SharePoint Server for the Site Owner/Power Users	2 Days	\$1,190	20			
55238	SharePoint Online for Administrators	3 Days	\$1,785	27			7
	Access for Beginners	2 Days	\$590	2, 9	11	11	
	Access Beyond the Basics	2 Days	\$590	2, 15	19	22	15
2 in 22	Write Your Own Query Using Access	22 Minutes	COMP		6 @ 2pm		
	Access - Programming with VBA (macros)	3 Days	\$885			22	